



Consultation aid - legal aid

Documents required for applications regarding granting of consultation aid or legal aid:

I. Documents regarding the legal problem (exchange of letters, contracts, judgements, court orders, administrative decisions, etc.)

II. Documents concerning your financial dealings:

Given the case that you receive regular social welfare benefits, presentation of a current (no older than three months) confirmation of social welfare is sufficient, or as a replacement, a validation of the benefit amount from the social welfare office.

Otherwise, please present all of the following documents as listed:

1. Certification regarding your current monthly income, such as:

- Salary or wages receipt
- Pension confirmations
- Confirmation regarding the receipt of unemployment benefits
- Confirmation of financial support payments
- Confirmation of residential assistance
- Confirmation of educational support in the form of grants, scholarships or loans

2. Statements from your revolving (salary) account for one complete month

- a) If the consultation has already been completed, submit statements for a whole month from the time period of the consultation.
- b) If the consultation is to take place in the future, then submit statements for the whole month previous to the consultation aid.

3. Proof of your payment obligations and their actual payment, such as

- Rent
- Loan contracts (with proof of the current outstanding debt)
- Insurance contracts
- Financial support contracts, etc.

4. Documents regarding your assets, such as

- Savings accounts
- Life-insurance policies with indication of the current buy-back value
- Other financial investments (such as savings contracts, investment statements)
- Automobile title
- Documents regarding real estate (such as notarised purchase contract of a condominium apartment)